

办理美国签证预约面谈流程

一、申请人自行预约

（一）登录美国签证服务系统网站,注册美国签证服务系统账号并按预约步骤进行面谈时间预约。

（二）预约完成后,将申请人自行预约美国签证面谈时间登记表、任务批件原件、中文照会及外交部取件手续费汇款凭证邮寄至护签部,办理照会盖章事宜。

（三）申请人按照预约时间、地点,携带面谈材料前往使馆进行面谈。

（四）签证办理完成,由护签部统一赴外交部领取签证。

二、委托护照签证部预约

（一）申请人需将委托护签部预约美国签证面谈登记表、任务批件原件、中文照会、签证费汇款凭证（含外交部取件手续费）邮寄至护签部。

（二）护签部预约完成后,将材料一并邮寄至所外事部门。

（三）申请人按照预约时间、地点,携带面谈材料前往使馆进行面谈。

（四）签证办理完成,由护签部统一赴外交部领取签证。

三、提示

（一）面谈地点、签证类型、DS-160 确认号码须与 DS-160 表一致，变更面谈地点须重新填写 DS-160 表。

（二）缴费确认单（Confirm Receipt）需自行打印，作为报销凭证。


（三）面谈确认单务必打印并在面谈当日携带，如自行更改面谈时间，请替换为最新的面谈确认单。

（四）申请人自行预约面谈时间后，请尽快办理照会盖章事宜，以便顺利进行面谈。

美国签证服务系统预约面谈操作流程

第一步：登录美国签证服务系统网站

<https://www.ustraveldocs.com/cn/zh/step-4>

 Official U.S. Department of State Visa Appointment Service

USTRavelDocs

CHINA

联络 常见问题 变更语言

Q

主页 非移民签证 移民签证 美国公民服务

签证登录 美国公民

安排面谈时间

一般来说，想要入境美国的外国公民必须首先获得签证，其中非移民签证用于临时居留，而移民签证用于永久居住。符合豁免签证计划的国家公民可免签入境，如不符合豁免签证计划，或以学习、工作或参加交流项目为由出访美国，则必须申请非移民签证。

安排面谈时间

点击[此处](#)开始进行面谈时间预约

美国签证申请人需亲自前往美国驻吉隆坡大使馆进行签证面谈，且必须提前预约面谈时间。您可以[使用此网站](#)在线安排预约。

支持性文件

+

面谈预约时间的更改限制

+

14 岁以下或 80 岁及以上的申请人

+

非领区内申请人

+

第二步：

Apply for a U.S. Visa

Terms and Conditions:

- All fees paid are non-refundable.
- A visa does not guarantee entry into the U.S.
- A visa allows a foreign citizen coming from abroad, to travel to the United States port-of-entry and request permission to enter the U.S.
- Permission to enter can only be given by a Department of Homeland Security (DHS), Customs and Border Protection (CBP) official.
- You may not enter the U.S. with an expired visa. The visa must be valid at the time you enter the U.S.

New Users on this portal:

If you are logging in here for the first time to schedule a visa interview or enter your visa delivery address, you will need to register and create a profile online. In order to register, please click on **Sign up Now** Link at the bottom and follow the instruction.

Registered Users on this portal:

If you are logging in here for the first time to schedule a visa interview or enter your visa delivery address, you will need to register and create a profile online. If you already have a profile created on this page, please do not create a new one. You can always modify your existing profile by logging in using your user ID and password. If you have lost your password, please simply retrieve it by clicking line next to "Forgot your password?". If you are new user, click link next to "New User?" to create your profile.

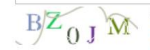
User Details

Username*

Password*

☐ Enable Audio

Captcha Text*



OR

Don't have an account? [Sign up now](#)

Forgot your password? [Reset Password](#)

点击进行美国签证服务系统账号注册

Internet Explorer 11 is being fully retired by Microsoft, and is no longer a fully supported internet browser. Applicants currently using Internet Explorer 11 may have a degraded experience or be unable to complete the application process, and should transition to Microsoft Edge.

第三步：

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User Details

Username*
设置用户名

New Password*
设置密码

Confirm New Password*
再次确认密码

Verification is necessary. Please click Send Verification Code button.

Email Address*
填写邮箱，接收验证码

Given Name*
填写“名”，大写拉丁字母，与护照保持一致

Surname*
填写“姓”，大写拉丁字母，与护照保持一致

Select Security Question 1*
Select Security Question 1

Answer to Security Question 1*

Select Security Question 2*
Select Security Question 2

Answer to Security Question 2*

Select Security Question 3*
Select Security Question 3

Answer to Security Question 3*

选择安全问题并设置答案，请牢记问题及答案

第四步：

Official U.S. Department of State Visa Appointment Service

Profile

Visa Application Home > Profile

Profile

Security

Change Password

Change Security Questions

Applicant's first and last name should match the name mentioned on their passport and cannot be modified after it is entered.

Please fill out your Contact Email, Preferred Language, and Country of Application.

First Name

Last Name

Primary Email *

Contact Email

Preferred Language *

Country *

Select

选择语言

Select

选择国家

Submit

[Return to top](#)

与左侧邮箱保持一致即可

选择语言

选择国家

第五步：

Official U.S. Department of State Visa Appointment Service

Apply for a U.S. Visa:

Visa Application Home

点击开始申请

开始申请

创建团体请求

反馈/请求

信息

Notes and Instructions

Before you proceed to the next step, ensure that all details including the passport bio data and DS-160 information are correct and match the USTravelDocs profile for all applicants scheduled during this session. Discrepancies between the profile, passport information, and DS-160 information may require completion of a new profile and may lead to the cancellation of your appointments and/or require payment of a new visa fee. Visa fees are not refundable nor transferrable.


Attention: The barcode number on your DS-160 visa application must match the barcode number on your appointment confirmation letter. If your barcodes do not match, your appointment may be canceled, and you will NOT be allowed to attend your visa interview. This will cause delay in applying for and receiving your visa.

To avoid delay, please ensure the following:

1. Make sure the DS-160 barcode number matches the barcode number in your USTravelDocs profile and on your appointment confirmation letter.

2. If you have applied for a U.S. visa previously, please update your current DS-160 barcode number in your USTravelDocs profile. We suggest you copy/paste the DS-160 barcode number from the electronic PDF version you received by email.

第六步：

 Official U.S. Department of State Visa Appointment Service

Applicant Details:

Visa Application Home - Applicant Details

All fields are mandatory.

Applicant Details

Country from which you are applying *

China

First Name *

Last Name *

Country of Birth

Select

Gender

Select

Contact Information

Please provide two phone numbers where you can be contacted. Please do not include a country code in the phone number.

Home Phone

China (+86)

Mobile Phone

China (+86)

By providing a mobile phone number, you agree to receive SMS alerts. Standard SMS fees may apply.

Email *

Mailing Address

Note: You can check whether your visa is ready to be collected using only your passport number on the status tracker.

Mailing Street

北京市朝阳区朝阳门外大街18号丰联广场B座11层

Mailing City

北京市

Mailing State/Province

北京市

Mailing Zip/Postal Code

100020

Passport Details

Passport Number

护照号码

Passport Issuance Date (MM/DD/YYYY)

M/D/YYYY 护照签发日期

Passport Place of Issue

护照签发地点

Passport Expiration Date (MM/DD/YYYY)

M/D/YYYY 护照失效日期

Birthdate (MM/DD/YYYY)


M/D/YYYY 申请人出生日期

Nationality

Select 申请人国籍

Submit

第七步：

 Official U.S. Department of State Visa Appointment Service

Visa Options

Visa Application Home · Applicant Details · Visa Options

Visa Options

Country

China

Visa Type

Non-immigrant

Embassy/Consulate/OFC

Post Visa Category

All Others

Visa Priority

Regular

Visa Class Tag

Diplomats and Foreign Government Officials

If you are the attendant, servant, or personal employee of someone classified A-1 or A-2 or G-1 through G-4 then you are entitled to the appropriate A-3 or G-5 classification. You must demonstrate entitlement to an A-3 or G-5 classification (e.g., letter of reference from a former employer, evidence of previous employment in that sector, etc.). Consular officers must establish the official status of the employer and the intent of both parties to enter into (or remain in) an employer-employee relationship. In addition, domestic helpers of diplomats (A-3) and international organization employees (G-5) must first be registered with the Department of State's Office of Foreign Mission Management Information System (TOMIS) before applying for a visa. For details of TOMIS registration please contact the U.S. Department of State's Office of Foreign Missions.

☐ G5
☐ A3

Journalist

The media (J) visa is a nonimmigrant visa for representatives of the foreign media temporarily traveling to the United States to engage in their profession while having their home office in a foreign country. Some procedures and fees under immigration law relate to policies of the traveler's home country and, in turn, the U.S. follows a similar practice, which we call "reciprocity." Procedures for providing media visas to foreign media representatives of a particular country consider whether the visa applicant's own government grants similar privileges, or is reciprocal, to media/press representatives from the United States.

☐ J

Treaty Trader/Investor

The Treaty Trader (E-1) or Treaty Investor (E-2) visa is for a national of a country with which the United States (U.S.) maintains a treaty of commerce and navigation who is coming to the U.S. to carry on substantial trade, including trade in services or technology, principally between the U.S. and the treaty country, or to develop and direct the operations of an enterprise in which the national has invested, or is in the process of investing a substantial amount of capital, under the provisions of the Immigration and Nationality Act.

☐ E1
☐ E2

Victims of Human Trafficking

Human trafficking, also known as trafficking in persons, is a form of modern-day slavery in which traffickers lure individuals with false promises of employment and a better life. Victims of severe forms of human trafficking are provided relief under United States (U.S.) immigration law by the Victims of Trafficking in Persons (T) nonimmigrant visa. This visa category allows victims of human trafficking to remain in the U.S. to assist in investigations or prosecutions of human trafficking violators.

☐ T-2
☐ T-3
☐ T-4
☐ T-5

Visitor Visas for Business and Pleasure

The B-1/B-2 visitor visa is for people traveling to the United States temporarily for business (B-1) or for pleasure or medical treatment (B-2). Generally, the B-1 visa is for travelers consulting with business associates, attending scientific, educational, professional or business conventions/conferences, settling an estate or negotiating contracts. The B-2 visa is for travel that is recreational in nature, including tourism, visits with friends or relatives, medical treatment and activities of a fraternal, social or service nature. Often, the B-1 and B-2 visas are combined and issued as one visa: the B-1/B-2.

☐ B1
☐ B1/B2
☐ B2

NAFTA professional workers: Mexico, Canada

North American Free Trade Agreement (NAFTA) creates special economic and trade relationships for the United States (U.S.), Canada and Mexico. The nonimmigrant NAFTA Professional (TN) visa allows citizens of Canada and Mexico, as NAFTA professionals, to work in the U.S. in a prearranged business activity for a U.S. or foreign employer. Permanent residents, including Canadian permanent residents, are not able to apply to work as a NAFTA professional.

☐ TD
☐ TN

Transit

A citizen of a foreign country traveling in immediate and continuous transit through the United States (U.S.) in route to a foreign destination requires a valid transit (C) visa. Exceptions to this requirement include those travelers eligible to transit the U.S. visa free under the Visa Waiver Program (VWP) or travelers who are nationals of a country which has an agreement with the U.S. allowing their citizens to travel to the U.S. without visas.

☐ C-1

Australian professional

The E-3 visa classification applies only to nationals of Australia as well as their spouses and children. E-3 principal applicants must be going to the United States solely to work in a specialty occupation. The spouse and children need not be Australian citizens. However the U.S. does not recognize De Facto relationships or same-sex Civil Partnerships for the purposes of immigration, and to qualify as a spouse you will need a marriage certificate from the Department of Births, Deaths and Marriages.

☐ E3

Commonwealth of the Northern Mariana Islands (CNMI) Visas

These visas are solely for people who are already working in and living in the CNMI. The visa categories are for "transitional workers" (CW-1) and long term investors (E-2C) and will be valid until December 31, 2019. Visas for both categories can be issued only after petitions have been filed with and approved by the U.S. Citizenship and Immigration Services (USCIS). The transitional worker and investor visas are valid only for entrance into the CNMI. Visa holders cannot use these visas to travel to or work anywhere else in the United States. However, Filipino transitional workers will be allowed to transit through Guam to the CNMI on their visa.

☐ E-2C
☐ CW-1
☐ CW-2

Victims of Criminal Activity

Victims of certain criminal activities that either occurred in the United States or violated U.S. laws may be eligible to petition for U nonimmigrant status to the U.S. Citizenship and Immigration Services (USCIS). Victims must have suffered substantial mental or physical abuse due to the criminal activity and possess information concerning that criminal activity. Law enforcement authorities must also certify that the victim has been, is being, or is likely to be helpful in the investigation or prosecution of the criminal activity.

☐ U-1
☐ U-2
☐ U-3
☐ U-4
☐ U-5

Next

第八步：

Official U.S. Department of State Visa Appointment Service

Additional Options:

Visa Application Home > Applicant Details > Visa Options > Additional Options

DS-160 or DS-260 confirmation as applicable

Please enter a properly completed recent DS-160 number. Otherwise, you may have to correct your application and reschedule your visa interview appointment. Please refer to our [website](#) on DS-160 information.

DS 160 Confirmation Number

请按DS-160确认页上的确认编号填写

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第九步：

Official U.S. Department of State Visa Appointment Service

Interview Waiver:

Visa Application Home > Applicant Details > Visa Options > Additional Options > Interview Waiver

This Visa Category does not support Interview Waivers.

Next

无面谈豁免，请点击进行下一步

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第十步：

Official U.S. Department of State Visa Appointment Service

Manage Dependents:

Visa Application Home > Applicant Details > Visa Options > Additional Options > Interview Waiver > Manage Dependents

Displays dependents that are associated to your Visa application. If you would like to add a dependent to your Visa application, please select Find and Add Dependent. Once the dependent(s) have been added, they will display below My Dependents. To the right of the dependent(s) is a dropdown menu which allows the ability to edit the applicant profile, edit visa options, edit additional options, edit document delivery, and remove.

My Dependents

Applicant Name	Passport Number	DS-160 Number
----------------	-----------------	---------------

Find and Add Dependent

如同一团组有其他申请人出访，请点击添加同行人员

如同一团组无同行人员，请点击进行下一步

Next

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第十一步：



Specify Documentation Delivery

中国大陆地区的申请人可在以下5个中信地点免费领取护照并提交文件（221g文件，免面谈申请）：

- 北京-北京朝阳门外大街8号富华大厦E座1层
- 广州-广州市天河区天河北路233号中信广场中天购物城F3层300A
- 上海-上海市南京西路1168号中信泰富广场GF
- 沈阳-沈阳市沈河区大西路336号
- 武汉-湖北省武汉市江岸区南京路2号

申请人可以选择其他任何中信取件/免面谈地点，在取件/提交（221g文件，免面谈申请）文件时需支付人民币110元。

EMS专项送达上门服务收取每本护照110元人民币的费用，无论签证类型或目的地，都在交付时支付给EMS快递员。付费文件传递服务费用在文件派送时缴纳且无法退款。

所有返还的护照/文件将会被送至以下您所选择的地址或填写的地址。如果使用付费服务——运送到家，您必须提供中国大陆的家庭/办公室地址（必须使用中文，不得包含英文）和一个中国大陆的个人联系电话。请注意邮寄地址的填写（必须使用中文，不得包含英文）顺序为：省-市-街道-楼-室。此服务不包括中国大陆以外的地区（例如港澳地区），如果申请人的邮寄地址是大陆以外，将导致护照无法送达。

请注意，无论您是在EMS办公室领取护照或是从快递员处收取护照，您必须出示由政府颁发的带有照片的有效身份证件原件。如果您的护照是由他人代领（即使是家庭成员），代领人必须提供额外的文件。查看所需文件，请访问 <http://www.ustraveldocs.com/cn-cn-niv-passporttrack.asp>。快递员只说中文。

我们授权的合作伙伴可以为付费文件传递服务开具发票。请点击 <https://fapiao.vfsglobal.com/invoice>，在电子表格里提供UID号以及交易流水号（中信付费）或快递单号（EMS付费）。我们建议您在缴费后5-7个工作日再申请开票。

请注意我们不能为签证费开具发票。

Applicants can pick up their passport and submit their documents (221(g) documents, Interview Waiver Application) at the following 5 CITIC locations for free:

- Beijing - 1F, Bldg E, No 8, Fuhua Mansion, Chaoyangmen North Street, Beijing
- Guangzhou - 300A, F3, CITIC PLAZA Zhongtian Shopping Plaza, 233 North Tianhe Road, Guangzhou, Guangdong
- Shanghai - Pacific Plaza, GF, No 1168 Nanjing West Rd, Shanghai
- Shenyang - Branch Office, 336, Daxi Road, Shenhe District, Shenyang, Liaoning
- Wuhan - No. 2 Nanjing Road, Jiang'an District, Wuhan, Hubei

Applicants can select any other CITIC pickup / drop-off locations against a fee of RMB 110 to be paid at the counter when picking up / dropping off their documents (221(g) documents, Interview Waiver Application).

EMS Premium home delivery remains available against a fee of RMB 110 per passport, regardless of visa type or destination, to be paid on delivery to the EMS courier. Premium delivery service fee is paid on delivery and not refundable.

To use premium service – home delivery you have to provide a Mainland Chinese home/office address (in Chinese only, not in English) and a Mainland Chinese personal phone number.

You must enter your address in the following order (in Chinese, not in English): Province - City - Street - Building - Room.

This service does not cover outside mainland China and if applicants add an address outside of Mainland China, it will result in non-delivery.

Please note that to collect your passport at one of our EMS locations or from the courier you must present an original government-issued photo ID. If your representative is collecting your passport from the document collection office or from courier on your behalf - even in case of family members - the representative must present additional documents. To see what documents is required please visit <http://www.ustraveldocs.com/cn-cn-niv-passporttrack.asp>. Our couriers only speak Chinese.

Our authorized partner will issue invoice (Fapiao) towards premium delivery service. Please click <https://fapiao.vfsglobal.com/invoice>, fill in your UID and transaction no. (CITIC) / AWB no. (EMS) in the electronic form. We suggest you submitting the request 5-7 working days after payment.

Please note we will not be able to issue invoice (Fapiao) towards the MRV fee.

Document Delivery Option

☒ Premium Delivery

☐ Premium Location

☐ Pick Up

Document Delivery Street

北京市朝阳区朝阳门外大街18号丰联广场B座11层

Document Delivery Street 2

Document Delivery Street 3

Document Delivery City

北京市

Document Delivery State

北京市

Document Delivery Postal Code

100020

Document Delivery Country

Select Document Delivery Country

必须只选择中国 / You must only select China

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Next

选择护照领取地址
请填写外交部领事服务中心
由护签部统一领取

第十二步：

 Official U.S. Department of State Visa Appointment Service

Single/Family Payment Options:

Visa Application Home > Applicant Details > Visa Options > Additional Options > Interview Waiver > Manage Dependents > Document Delivery Opt...> **Single/Family Payment Options**

Claim Receipts

One or more applicants are eligible to claim receipts paid prior to Saturday, December 7, 2024.

Claim Receipts

Payment Options

Summary of Charges

Number of Applicants	1
Total Fee	1369.00 CNY (185.00 USD)
(1 @ 185.00 USD) x 7.40 CNY/USD = 1369.00 (185.00 USD)	1369.00 CNY (185.00 USD)
1.00 USD = 7.40 CNY	

Disclaimer

Visa Fees are not refundable. If you have encountered an error with your payment or you believe your payment was not successful, DO NOT PAY THE FEE A SECOND TIME AS IT WILL NOT BE REFUNDED. Please use the "Feedback/Requests" link on the Visa Application Home to log your concern and we will investigate. Be aware that if you request a chargeback that reverses the charge or payment, your case will be promptly investigated which may lead to fines and/or other legal action.

Before you enter the receipt number ensure that the passport bio data and DS-160 information matches the ustraveldocs profile for all applicants scheduled during this session. Discrepancies between the profile, passport information, and DS-160 information may require completion of a new profile and purchase of a new MRV fee receipt. MRV fees are not refundable nor transferrable after they are assigned to a particular applicant.

Payment Type *

Persons affected by PP9645

Submit

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第十三步：

 美国国务院官方签证预约服务

联系我们:

签证申请首页 > 申请人信息 > 签证选项 > 附加/其他选项 > 移民面谈 > 添加同行人员 > 文件递送选项 > 支付签证费 > **联系我们**

确认收据

费用摘要

申请人数量	1
总费用	1369.00 CNY (185.00 USD)

姓名

收据编号

请打印此页以作报销用途

Submit

12/11/2024

第十四步：

 美国国务院官方签证预约服务

申请人安排OFC预约：

签证申请首页 > 申请人安排OFC预约

团体成员

管理家属

Calendar

日期 (YYYY/MM/DD)

选择日期

Feb 2025

March 2025

Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1							1
2	3	4	5	6	7	8	2	3	4	5	6	7	8
9	10	11	12	13	14	15	9	10	11	12	13	14	15
16	17	18	19	20	21	22	16	17	18	19	20	21	22
23	24	25	26	27	28		23	24	25	26	27	28	29
							30	31					

Submit

预约面谈时间



第十五步：

预约确认

签证申请首页 > 预约管理

请完成本调查。

调查！

请打印面谈确认单并于面谈当天携带

打印

主申请人详情

预约人:

申请人数量:

护照号码:

签证类别:

签证类型:

签证类别:

DS-160 确认编号:

领事馆面谈详情:

领事馆面谈次数:

领事馆面谈编号:

申请人姓名:

大使馆/领事馆/OFC:

街道地址:

街道地址续:

城市、邮政编码:

领事馆面谈日期: (YYYY/MM/DD)

文件送达信息